

## **Privacy Policy & Terms**

- State Law requires that we obtain written permission before client records can be released to any outside agency. Therefore the person of record must sign a "Record Release Form" prior to any record transfer.
- There is a copy/fax charge of .50 per page with a minimum of \$10.00 for copies of records.
- There is a charge of \$30.00 for any appointment that is not canceled in 24 hours.